

COLON AND RECTAL ASSOCIATES, LTD.

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Billing Information Sheet for Patients of Colon and Rectal Associates, LTD

To our valued patients,

Thank you for choosing Colon and Rectal Associates, LTD. Our mission is to exceed your expectations by providing high quality care and achieving patient satisfaction. Your health and well being is of the utmost importance to us. We have recently updated our billing policy. The cost of providing high quality care continues to rise and these changes are necessary to ensure that your needs are met. Effective June 1, 2017 our billing policy will be as follows:

- 1. All co-pays are due at time of service in order to be seen.** Please contact your insurance carrier directly to confirm your co-pay amount for a specialist visit.
- 2. All referrals are due at time of service in order to be seen.** We suggest you contact your PCP prior to your appointment with our office to confirm a referral was sent. Please request the confirmation number and date the referral was issued.
- 3. All balances must be paid prior to services being rendered.** All patient balances are due within 30 days of the statement date.
- 4. All patient balances and out of pocket fees including but not limited to, co-pays, co-insurance and deductible are due no later than 48 hours prior to your scheduled procedure for service to be rendered. Please be advised you will be given an estimate for our physician's portion of your scheduled procedure and the amount is subject to change. You may also receive bills from the facility and the anesthesia physicians.** After your claim is processed by your insurance carrier, if your remittance does not correspond with your insurance carrier's allowance, you will be billed for the difference or refunded for any overpayment.

We apologize for any inconvenience this may cause. However, no exceptions can be made as that would be a violation of our insurance contracts. As per the contractual agreement with our insurance carriers, we are unable to see patients without a co-pay or referral. If you have any questions regarding this policy, please feel free to contact me at 215-517-1250.

Sincerely,

Kelly Smith
Office Manager

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